



Field Experience Specifications

Course Title:	Internship Program
Course Code:	
Program:	Bachelor Degree in Nursing Science
Department:	Nursing
College:	College of Nursing
Institution:	Northern Border University



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A. Field Experience Identification

1. Credit hours:
2. Level/year at which this course is offered: Internship Program
3. Dates and times allocation of field experience activities. <ul style="list-style-type: none"> • Number of weeks: (52) weeks • Number of days: (260) days • Number of hours: (2080) hours
4. Pre-requisites to join field experience (if any): Students must complete the undergraduate nursing program successfully in order to join the field experience.

B. Learning Outcomes, and Training and Assessment Methods

1. Field Experience Learning Outcomes

CLOs		Aligned PLOs
1	Knowledge and Understanding	
1.1	Transfer knowledge, concepts, principles, and theories acquired during the course to provide comprehensive nursing care to patients in different settings based on their needs.	K1 K2
1.2	Recognize the responsibilities and accountability of professional nursing in different specialty departments such as medical, surgical, intensive care, cardiac care, artificial kidney unit, maternity, pediatrics, and psychiatry which are congruent with professional standards.	K3, K4
2	Skills:	
2.1	Perform evidence-based practice in assessing the patient care needs, planning, and implementing nursing interventions in different clinical areas in collaboration with other health team members.	S1, S2, S4
2.2	Demonstrate critical thinking, clinical judgment, and decision-making skills in complex clinical situations within ethical and legal frameworks to provide safe and high-quality patient care	S2, S3
3	Values:	
3.1	Appraise professional values, self-directed, lifelong learning, and active participation in professional organizations toward professional growth and development.	V1
3.2	Use ethical, critical thinking, problem-solving, communication, and leadership/ management skills to render safe patient care.	V2, V3, V4

2. Alignment of Learning Outcomes with Training Activities and Assessment Methods

Code	Learning Outcomes	Training Methods/Activities	Assessment Methods
1.0	Knowledge and Understanding		
1.1	Transfer knowledge, concepts, principles, and theories acquired during the course to provide comprehensive nursing care to patients in different settings based on their needs.	<ul style="list-style-type: none"> • Clinical Discussion • Nursing Care conference • Bedside Clinic • Nursing Rounds • Clinical Teaching / Ward Teaching • Discussion on topics related to Saudi Nursing Licensure Examination (SNLE) 	<ul style="list-style-type: none"> • Checklist • Observation • Test on topics related to SNLE
1.2	Recognize the responsibilities and accountability of professional nursing in different specialty departments such as medical, surgical, intensive care, cardiac care, artificial kidney unit, maternity, pediatrics, and psychiatry which are congruent with professional standards.		
2.0	Skills		
2.1	Perform evidence-based practice in assessing the patient care needs, planning, and implementing nursing interventions in different clinical areas in collaboration with other health team members.	<ul style="list-style-type: none"> • Demonstration • Clinical Discussion • Nursing Care conference • Bedside Clinic • Nursing Rounds • Clinical Teaching / Ward Teaching • Problem Based Learning 	<ul style="list-style-type: none"> • Checklist • Observation
2.2	Demonstrate critical thinking, clinical judgment, and decision-making skills in complex clinical situations within ethical and legal frameworks to provide safe and high-quality patient care		
3.0	Values		

Code	Learning Outcomes	Training Methods/Activities	Assessment Methods
3.1	Appraise professional values, self-directed, lifelong learning, and active participation in professional organizations toward professional growth and development.	<ul style="list-style-type: none"> • Clinical Discussion • Nursing Care conference • Bedside Clinic • Nursing Rounds • Clinical Teaching / Ward Teaching 	<ul style="list-style-type: none"> • Checklist • Observation • Test on topics related to SNLE
3.2	Use ethical, critical thinking, problem-solving, communication, and leadership/management skills to render safe patient care.	<ul style="list-style-type: none"> • Discussion on topics related to Saudi Nursing Licensure Examination (SNLE) 	

3. Field Experience Learning Outcomes Assessment

a. Students Assessment Timetable

Rotation	Minimal Duration of Posting	New Plan
Surgical Rotation	2 months	<ul style="list-style-type: none"> ❖ 4 Weeks Operation room ❖ 4 Weeks Female/ Male Surgical ward
Medical Rotation	2months	<ul style="list-style-type: none"> ❖ 2 Weeks Male or Female Medical Ward ❖ 2 Weeks Dialysis ❖ 2Weeks Oncology
Maternity Rotation	2months	<ul style="list-style-type: none"> ❖ 2 Weeks obstetric (Antenatal- Postnatal) ❖ 2 Weeks Obstetric ER ❖ 2 Weeks Labor & delivery ❖ 2 Weeks Maternity ICU
Pediatric Rotation	2months	<ul style="list-style-type: none"> ❖ 2 Weeks Pediatric ER ❖ 2Weeks Pediatric Ward ❖ 2 Weeks Pediatric Intensive Care Unit ❖ 2 Weeks Pediatric Neonatal Intensive Care Unit(NICU)

Critical Care Rotation	2months	<ul style="list-style-type: none"> ❖ 2 Weeks Emergency room ❖ 4 Weeks intensive care unit (ICU) ❖ 4 Weeks Coronary Care Unit (CCU)
Administration	1month	<ul style="list-style-type: none"> ❖ 2 Weeks Nursing Office ❖ 2 Weeks Infection Control Unit/ Quality Department
Elective or Special Area	1 month	❖ 4 Weeks at Psychiatric Hospital. Or As per student's request

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
1.	<p style="text-align: center;">SURGICAL AREA:</p> <p>Basic Nursing Care,</p> <ul style="list-style-type: none"> •Preoperative Management, Medication, Post-operative Management, Surgical Dressing, • Renal/Urologic Management, Orthopedic and care of traction • SURGICAL UNIT • 1-Basic nursing care • Receiving and handover of patient (end of shift endorsement) • Patient hygiene • Admission procedures • Discharge procedures • Measuring & documentation of vital signs • Performing physical health assessment • Measuring & recording weight, height • Testing blood sugar using Glucometer • Medication • Calculation of dosage • Preparation and administration of oral medication • Preparation and administration of Subcutaneous medications • Preparation and administration of Intravenous medications • Preparation and administration of Intramuscular medications • ROM and Chest Physiotherapy • Following aseptic technique in each procedure 	<p>Assessment Timing:</p> <p>Every week for the period of 1-4 Weeks.</p>	<ul style="list-style-type: none"> • Every week the intern students will be evaluated by the Teaching faculty and the Nurse supervisors of the respective areas in the hospital. It will be based on the daily performance of the interns. Interns must perform their procedure as per the logbook. In each clinical area, the interns have list of procedures. • Procedure check lists will be used for the evaluation. Evaluation sheet will be used by

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
	<ul style="list-style-type: none"> • Preoperative Management • Checking pre-operative checklist • Patient preparation teaching • Preoperative skin preparation • Transfer patients to OR and from the recovery • 3- Medication • 4-Post-operativeManagement • Immediate post-operative care (Positioning, Ambulation, Measuring I&O, Neurovascular observation • 5-SurgicalDressing • Setup of surgical field • Wound care (Assessment& Changing) • Dressing • Care of drains/hemovac • Removal of sutures Or staples • Assisting in removal of chest drains • Care of ostomies • 6-Renal/Urologic Management • Insertion of an indwelling catheter • Continuous care of an indwelling catheter • Maintenance of continuous bladder irrigation • 7- Orthopedic and care of tractions • Maintenance and care of traction • Plaster cast care • Application of bandages • Discharge teachings, Diet, Exercise, • Follow up Care, Medication 		<p>the college faculty and head of the training departments in the hospital.</p> <ul style="list-style-type: none"> • Final grades for internship program will be assigned using either pass or fail. • Grade: A+ (95-100%), A (90-94%), B+85-89%, B 80-84, C+75-79, C70-74, D+65-69, D60-64 & F <60 • The interns must attain 60% of evaluation percentage in each area. • The intern student must attend 85% of the period for

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
	<p align="center">OPERATING ROOM</p> <p>1. Maintenance of Operating Room</p> <ul style="list-style-type: none"> • Equipment (packing and sterilization of equipment) • Cleaning • Maintenance of sterile field <p>2. As a circulating nurse:</p> <ul style="list-style-type: none"> • Vital signs • Hemodynamic monitoring • Receiving patient from surgical unit • Positioning patients for operative procedure standard surgical positions • Documentation <p>3. As a scrub nurse:</p> <ul style="list-style-type: none"> • Gloving and gowning • Sterile field • Setting trolley • Counting equipment, sponges and sharps 	<p>Assessment Timing: Every week for the period of 5-8 Weeks</p>	<p>training in every area.</p> <ul style="list-style-type: none"> • The student's Assessment Process will be explained during Internship orientation program. • Interns who failed (less than 60%) in the internship year overall evaluation will be required to repeat all or part of the internship rotation as designated by the internship committee without any salary. • Evaluation of skills by using Checklist. <p>Weightage of the Evaluation:</p> <ul style="list-style-type: none"> • Surgical Rotation-2 months :20% • Medical Rotation -2 months:20% • Maternity Rotation-2 months:15% • Pediatric Rotation -2
	<p>OPERATING ROOM UNIT</p> <ul style="list-style-type: none"> • Maintenance of Operating Room • Equipment (packing and sterilization of equipment) • Cleaning • Maintenance of sterile field • As a circulating nurse: • Vital signs • Hemodynamic monitoring • Receiving patient from surgical unit • Positioning patients for operative procedure standard • surgical positions • Documentation • 3. As a scrub nurse: • Gloving and gowning Sterile field, Setting trolley, Counting equipment, sponges and sharps. 	<p>Assessment Timing: Every week for the period of 5-8 Weeks.</p>	
4	<p>MEDICAL WARD :BASIC NURSING CARE,</p> <p>1- Basic nursing care</p> <ul style="list-style-type: none"> • Monitoring and physical exam • Personal hygiene 	<p>Assessment Timing: Every week for the period</p>	

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
	<ul style="list-style-type: none"> • Administration of medication <p>2-Assisting with safe preparation and post Procedure care for the following procedures:</p> <ul style="list-style-type: none"> • X-ray procedure • CT Scan • Endoscope • Ultrasound <p>3. Assisting in insertion/removal of central lines</p> <p>4. Care of central lines</p> <p>5. CVP monitoring</p> <p>6. Administration of:</p> <ul style="list-style-type: none"> • Nebulizer • Chemotherapy • Antihypertensive • Enteral feeding <p>7. Cardiac management:</p> <ul style="list-style-type: none"> • Cardiac monitoring • ECG recording/interpretation <p>8. Nursing care and management of:</p> <ul style="list-style-type: none"> • Diabetes/DKA • COPD • Pneumonia • Care of bedridden patients • Leukemia • Unconscious patient • Chronic liver disease/encephalopathy 	<p>of 9-12 Weeks</p>	<p>months:15%</p> <ul style="list-style-type: none"> • Critical Care Rotation-2 months:20% • Administration-1 month:10% • Total:100% • 50% of the Evaluation from teaching faculty & 50% from hospital Staff.

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
5	<p style="text-align: center;">ARTIFICIAL KIDNEY UNIT:</p> <p>Nursing care and management of :</p> <ul style="list-style-type: none"> • Chronic renal failure/hemodialysis • Basic nursing care • Machine priming • Preparation of patient for hemodialysis • Pre-dialysis patient assessment • Pre & post dialysis care of vascular access • Check patient prior to dialyzing a patient • Patient monitoring during dialysis • Assisting in peritoneal dialysis • Care & maintenance of exit sites for peritoneal • Infection control • Patient teaching • Follow laboratory blood works • Obtain blood sample 	<p>Assessment Timing: Every week for the period of 13-16 Weeks</p>	
6	<p style="text-align: center;">EMERGENCY ROOM (ER)-</p> <ul style="list-style-type: none"> • Basic nursing care • Defibrillation/Cardioversion and CPR • Administration of thrombolytic therapy, vasopressin • Performance of PHA– adult/pediatric/neonate • A,B,C,D,E for trauma patient • Triage system • Demonstrates understanding re criteria for prioritizing patient management • Aware of hospital fire & disaster protocol • Admission procedure <ul style="list-style-type: none"> a) - ICU b) - In-patient c) - Direct to OR d) - Labor & delivery • Police case: - Aware of clinical situations which should be reported to the police • Respiratory/oxygen therapy <ul style="list-style-type: none"> a) - Ambu-bagging b) - Insertion of oral airway 	<p>Assessment Timing: Every week for the period of 17-20 Weeks</p>	

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
	<ul style="list-style-type: none"> • Mother in labor <ul style="list-style-type: none"> a) - Assessment of contraction b) - F.H.R c) - Obstetric examination • Multi-Trauma patient • Care of patient with suspected cervical fracture • Stabilization of fractures with splints • Care of head injury patient and spinal cord injury • Care of Burn patient • Gastric lavage • End of Life Care • Documentation/verbal reporting 		
7	<p>INTENSIVE CARE UNIT</p> <ul style="list-style-type: none"> • Basic nursing care • Airway management: including insertion and care) • Care of patient on Mechanical ventilator • Central lines: <ul style="list-style-type: none"> a) Determines and records CVP using a water b) The administration of drugs and fluids c) Central line site care d) Intervention/trouble shoot complication of central lines • ABG: <ul style="list-style-type: none"> a) Taking sample b) Analysis and interpretation • Feeding management: <ul style="list-style-type: none"> a) Administration of TPN b) Administer tube feeding • Under water seal Care of patient with Under water seal drainage system • Nursing care and Management of: <ul style="list-style-type: none"> a) Patient with RTA b) Patient with stroke c) Intracranial surgeries d) Patient with burn e) Fractures and osteoarthritis 	<p>Assessment Timing: Every week for the period of 21-24 Weeks</p>	

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
	<p style="text-align: center;">CORONARY CARE UNIT (CCU)</p> <ul style="list-style-type: none"> • Assessment <ol style="list-style-type: none"> a) Cardiac monitoring b) Recognition & interpretation of laboratory findings c) Recognition and Interpretation of Dysrhythmias d) Recognition & interpretation of unstable/deteriorating patients signs and symptoms • E emergency Ng care and Management of: <ol style="list-style-type: none"> a) MI/ unstable angina and ischemic heart b) CHF c) Arrhythmias • Administration of medications (vasopressors, antiarrhythmic, inotrops, anticoagulation) • Use of electronic life support equipment <ol style="list-style-type: none"> a) Cardiac Monitoring b) Non-invasive continuous CO monitor • Management of patient with : <ol style="list-style-type: none"> a) Cardiac Surgery b) Cardiac Catheterization c) Critical patient signs and symptoms • Psychosocial support of patient and family(specific to critical care situation) • Post mortem care 	<p>Assessment Timing: Every week for the period of 25-28 Weeks</p>	
	<p>ANTENATAL WARD</p> <ul style="list-style-type: none"> • Basic care • Antenatal history collection • Physical assessment (Head to Toe) • Abdominal examination <ol style="list-style-type: none"> a) Inspection(size, shape, contour, umbilicus flank, skin changes, fetal movements, scar) b) Palpation (Leopold's manoeuvre) c) Fundal palpation to find out presentation d) Lateral palpation to identify the position e) Pelvic palpation to find out attitude, engagement, confirmation presentation and 	<p>Assessment Timing: Every week for the period of 29-30 Weeks</p>	

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
	position, presenting part) f) Pawlik grip to find out engagement, presentation, position and presenting part a. Auscultation to monitor fetal heart rate <ul style="list-style-type: none"> • Breast self-examination (inspection, tactile palpation) • Drawing blood samples • Collecting urine sample for albumin and sugar • CTG monitoring for high risk cases • Antennal advice a) Diet b) Bathing c) Exercise d) Immunization e) Oral care f) Care of breast g) Coitus h) Minimizing minor discomfort i) Warning signs j) Signs and symptoms of pre-labour		
	<p style="text-align: center;">LABOUR ROOM</p> <ul style="list-style-type: none"> • Admission of patient in labour • Assess for Risk Factors • Cervical Dilation and effacement • Monitor uterine contraction • Intrapartum Assessment • Monitor and interpret CTG • Maintain Partograph • Identify indicators of fetal distress • Assist Physician with Induction • Assist in conduction of Delivery • Placental Examination • Suturing • Perform perineal care • Perform vaginal and perineal examination after delivery • Prepare for emergency caesarean section • Immediate Newborn care (APGAR, Identification Process Bracelet / footprints, 	Assessment Timing: Every week for the period of 31-32 Weeks	

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
	Physical Exam of Newborn,) <ul style="list-style-type: none"> Promote bonding process Transfer to Nursery 		
	POSTNATAL WARD <ul style="list-style-type: none"> Monitor vital signs Assessment of involution (fundal height) Assessment of Lochia Assessment of episiotomy (Reeda scale) Assessment of DVT (Homan's sign) Provide breast care Provide eye care , cord care for baby Provide kangaroo mother care Newborn examination Monitoring level of pain Educate mothers on breast care, breast feeding, danger signs of Puerperium, danger signs of newborn, family planning etc., 	Assessment Timing: Every week for the period of 33-34 Weeks	
	MATERNITY OPD & GENECOLOGY EMERGENCY ROOM <ul style="list-style-type: none"> Clinical skill task in antenatal ward Basic care Antenatal history collection Physical assessment (Head to Toe) Abdominal examination <ol style="list-style-type: none"> Inspection(size, shape, contour, umbilicus flank, skin changes, fetal movements, scar) Palpation (Leopold's manoeuvre) Fundal palpation to find out presentation Lateral palpation to identify the position Pelvic palpation to find out attitude, engagement, confirmation presentation and position, presenting part) Pawlik grip to find out engagement, presentation, position and presenting part Auscultation to monitor fetal heart rate Breast self-examination (inspection, tactile palpation) Drawing blood samples Collecting urine sample for albumin and sugar Assisting with ultrasound 	Assessment Timing: Every week for the period of 35-36 Weeks	

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
	<ul style="list-style-type: none"> • CTG monitoring • Antennal advice - Diet 		
	<p>PAEDITRIC MEDICAL UNIT ROTATION</p> <ul style="list-style-type: none"> • Admission/ health history • Follow infection control techniques • Basic nursing care • Pediatric vital signs (T,PR,RR.BP.pain) • Anthropometric measurement (Abdominal Girth, weight, length, HC • Receive /interpret pediatric laboratory result • Performance of physical health assessment and nursing management for specific cases • Diagnostic preparation- follow protocol for various diagnostic procedure • Patient safety: -Using restraints when required • Health education to the mother • IV therapy • Care of IV Heplock/ cannula and cannula flashing • Administering TPN/PPN • Oxygen administration/respiratory therapy (Simple facemask, Nasal cannula, • Tracheotomy mask, Using Ambu - bagging (pediatric & neonate) • Performing chest physiotherapy • Nebulizer • Documentation in nurses note • Discharge process 	<p>Assessment Timing: Every week for the period of 37-40 Weeks</p>	
	<p>NEONATAL/PEDIATRIC INTENSIVE CARE UNIT</p> <ul style="list-style-type: none"> • Admission/ health history • Follow infection control techniques • Daily nursing care: in PICU/NICU • Vital signs • Growth measurement (wt,lth,hc,cc...) • Umbilical cord care (if neonate) • Feeding (type...) • Fluid requirement • NGT insertion 	<p>Assessment Timing: Every week for the period of 41-42 Weeks</p>	

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
	<ul style="list-style-type: none"> • Receive /interpret pediatric laboratory result • Assess of newborn reflexes • Performance of physical health assessment and nursing management of specific diagnosis of high risk pediatric or neonates • Assist in specific therapy e.g in surfactant therapy • Patient safety: Using restraints – when required • Care of newborn in warmer/incubator or under phototherapy • Care of IV lines • Administering TPN/PPN • Oxygen administration/respiratory therapy • Care of baby in ventilator • Insertion of oral airway/ assist in ETT • Performing chest physiotherapy • Suctioning • Assist diagnostic procedure • Medication administration • Collection of specimen (urine, blood, wound, CSF) • Documentation • Discharge procedures 		
	<p>PEDIATRIC EMERGENCY UNIT</p> <ul style="list-style-type: none"> • Health history • Record pt. data in registration record • Assess pt. needs • Pediatric vital signs (Temperature, Pulse Rate, Respiratory Rate. B, Pain) • Anthropometric measurement (Abdominal Girth, weight, length, HC) as needed • Assist physician during examination • Performance of physical health assessment and nursing management for specific cases • Diagnostic preparation- follow protocol for various diagnostic procedure <ul style="list-style-type: none"> a) withdraw blood sample as ordered b) Demonstrate gluco -check if needed c) ECG if needed 	<p>Assessment Timing: Every week for the period of 43-44 Weeks</p>	

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
	<p>d) Other...</p> <ul style="list-style-type: none"> • Patient safety and positioning: - Using restraints when required • Oxygen administration/respiratory therapy (Simple facemask, Nasal cannula, • Tracheotomy mask, Using Ambu – bagging (pediatric &/ neonate) • Performing chest physiotherapy • Nebulizer • Check emergency cart • Insertion IV cath. • Priming and regulation of IV fluids • Demonstrates the correct drug calculation • Administering IM injection • Administering IM injection • Administering IV injection • Administering SC injection • Documentation in nurses note 		
	<p>ADMINISTRATION & MANAGEMENT</p> <ul style="list-style-type: none"> • Clinical Skill Task • Care Management • Interns make sure that the patient’s total needs are met by utilizing the five steps of nursing process in the management of patients care <ul style="list-style-type: none"> a) Assessment b) Planning c) Implementation d) Evaluation • Staff Management <ul style="list-style-type: none"> a) Staff performance appraisal b) Initiation of new staff c) Staff utilization d) Time schedule e) Patient assignment f) Staff supervision g) Staff development • Unit Management • Transcription of medical prescription • Maintenance of records and reports 	<p>Assessment Timing: Every week for the period of 45-48 Weeks</p>	

#	Assessment task*	Assessment timing (Week)	Percentage of Total Assessment Score
	<ul style="list-style-type: none"> Maintenance of supplies and Equipment 		
	<p style="text-align: center;">ELECTIVE POSTING</p> <p>Students can select their interested area for Elective posting.</p>	<p>Assessment Timing: Every week for the period of 49-52 Weeks</p>	

*Assessment task (i.e., Practical test, oral test, presentation, group project, essay, etc.)

b. Assessment Responsibilities

#	Category	Assessment Responsibility
1	Teaching Staff	<p>Teaching faculty observe the student's performance at the clinical areas on the following:-</p> <ul style="list-style-type: none"> How they are performing procedures in the hospital? Observing their procedures as per the logbook Commitment to timelines of attendance? How they are maintaining communication and Inter Personal Relationships with health team members? How the interns are ensuring safety and security to the clients? How much they are interested in taking additional responsibilities? How they are maintaining line of authority, respect to the supervisors and peer groups? How they are following ethical, legal and moral principles while providing care to the patients? How they are maintaining their grooming and attire? Whether they are interested in evidence based research? How they are doing documentation and reporting?
2	Field Supervisor	<p>Field Supervisors are observing the student's performance at the clinical areas:-</p> <ul style="list-style-type: none"> How they are performing procedures in the hospital? Maintaining intern's attendance

		<ul style="list-style-type: none"> • How they are maintaining communication and Inter Personal Relationships with health team members? • How the interns are ensuring safety and security to the clients? • How they are maintaining line of authority, respect to the supervisors and peer groups? • How they are following ethical, legal and moral principles while providing care to the patients? • How they are maintaining their grooming and attire? • How they are doing documentation and reporting?
3	Others (specify)- Interns	Hospital In-service and Training coordinator is responsible for overall supervision of the internship training.

C. Field Experience Administration

1. Field Experience Locations

a. Field Experience Locations Requirements

Suggested Field Experience Locations	General Requirements*	Special Requirements**
<p>Arar Campus</p> <p>1. Prince Abdulaziz Bin Mussad Hospital</p> <p>2. Arar Maternity Hospital</p> <p>3. North Medical Tower Hospital, Arar</p> <p>4. Arar Cardiac Centre</p> <p>Outside Arar Campus</p> <p>1. King Fahad Hospital, Dammam</p> <p>2. General Hospital Turaif</p> <p>3. General Hospital, Sakkaka</p>	<p>The student develops competency in handling equipment in all the areas of posting like, ICU, CCU, Operation room, emergency room, medical and surgical wards, maternity wards, labour room, NICU, PICU and pediatric wards. Also develops skill collecting and sending lab specimens.</p> <p>The interns</p>	<p>The interns are expected to follow the respective hospital's policies and procedures related to patient care.</p>

	acquires proficiency in patient's electronic documentation and medication	
<p>Surgical Rotation :2 months</p> <ul style="list-style-type: none"> ❖ 4 Weeks Operation room ❖ 4 Weeks Female/Male Surgical ward 	<p>At the end of the Surgical clinical posting, the interns will be able to :</p> <ul style="list-style-type: none"> • provide nursing care to clients with pre and post-operative surgeries, • follow up health education and home care management 	<ul style="list-style-type: none"> • Describe the three areas of the operation department and the proper attire for each area. • Describe the physical environment of the operating room and the holding area. • Describe the functions of the members of the operation team. • Identify needs experienced by the patient undergoing surgical procedures. • Discuss the role of the Perioperative nurse when managing the care of the patient undergoing surgery. • Describe basic principles of aseptic techniques used in the operating room. • Discuss the importance of safety in the positioning of patients. • Differentiate between general and regional or local anesthesia, including advantages, disadvantages, and the rationale for choice of the anesthetic techniques • Discuss techniques for administering local and regional anesthesia. • Identify the three phases of peri-operative nursing • Prepare the patient for surgery Practices checking preoperative checklist, assessment, and teaching eg- early ambulation and post-operative exercises • Transferring the patient to operation room and from recovery room. • Perform pre procedural preparation of the patient • Identify legal and ethical considerations related to informed consent • Administer preoperative medications

		<ul style="list-style-type: none"> • Demonstrate immediate post-operative management • Identify common postoperative problems and its management • Demonstrate postoperative assessment like neurovascular assessment, GCS, Intake and output. • Enhance communication skills with patient families' coworkers and other members of the health care team. • Demonstrate suture removal techniques, surgical dressing, wound care, care of ostomies, underwater seal. • Demonstrate specific Nursing management for renal & urological, orthopedic & general surgery. • Preparing discharge plan after surgery.
<p>Medical Rotation:</p> <p>2months</p> <ul style="list-style-type: none"> ❖ 4 Weeks Male or Female Medical Ward ❖ University Health Clinic ❖ 4Weeks Dialysis 	<p>At the end of clinical posting, the student will be enabled to provide nursing care to clients with various medical disorders and able to counsel and educate the patients.</p>	<ul style="list-style-type: none"> • To acquire the scientific knowledge for caring of patients with various medical problems • To demonstrate skill in doing history collection and physical examination. • To assess the patient's problems based on collected history, physical examination & the results of the diagnostic tests. • To demonstrate skills in the patient preparation, teaching and follow up care appropriate for patients having diagnostic testing of various medical disorders like X-ray, CT scan, endoscopy and ultrasound. • To develop skills in the safe administration of medications in different routes including nebulization therapy, thrombolytic therapy and blood transfusion. • To formulate nursing care plan for patients with medical problems • To carry out total comprehensive care to the patients based on their problems and to demonstrate the nursing procedures. • To administer medications and treatments and identify the nurse's role in the

		<p>administration.</p> <ul style="list-style-type: none"> • To record the nursing care given. • To report the changes in patient's condition according to hospital policy. • To implement a discharge plan. • To maintain effective communication and interpersonal relationships with health team members, clients and their families. • To provide health education & counseling to patients. • Review chronic renal failure, and its management • Demonstrates preparation of patient before, during and after dialysis • Practices nursing care of dialysis vascular access (AVF, SC catheter) • Demonstrate machine priming • Care & maintenance of exist sites for peritoneal dialysis • Understand and participate in infection control program in dialysis unit • Identify the problems associated with the machine and measures to overcome it • Provide psychological support to the patients and patient teaching. • Enhance communication skills with patient families, co-workers and other members of the health care team.
<p>Maternity Rotation: 2 months</p> <ul style="list-style-type: none"> ❖ 2 Weeks obstetric (Antenatal- Postnatal) ❖ 2 Weeks Obstetric ER ❖ 2 Weeks Labor 	<p>At the end of this clinical experience the student will be able to :</p> <p>Midwives provide high quality antenatal care to maximize health during pregnancy and that includes early detection and treatment or referral of selected complications.</p>	<ul style="list-style-type: none"> • Take an initial and ongoing history each antenatal visit • Perform a physical examination and explain findings to the woman • Take and assess maternal vital signs including temperature, blood pressure, pulse • Assess maternal nutrition and its relationship to fetal growth; give

<p>& delivery</p> <p>❖ 2 Weeks Maternity ICU</p>	<p>Midwives provide high quality, culturally sensitive care during labour, conduct a clean and safe birth and handle selected emergency situations to maximize the health of women and their newborns.</p> <p>Midwives provide comprehensive, high quality, culturally sensitive postpartum care for women.</p> <p>Midwives provide high quality antenatal care to maximize health during pregnancy and that includes early detection and treatment or referral of selected complications.</p>	<p>appropriate advice on nutritional requirements of pregnancy and how to achieve them.</p> <ul style="list-style-type: none"> ● Perform a complete abdominal assessment including measuring fundal height, lie, position, and presentation ● Assess fetal growth using manual measurements ● Evaluate fetal growth, placental location, and amniotic fluid volume, using ultrasound visualization and measurement (if equipment is available for use) ● Listen to the fetal heart rate; palpate uterus for fetal activity and interpret findings ● Monitor fetal heart rate with doppler (if available) ● Perform a pelvic examination, including sizing the uterus, if indicated and when appropriate during the course of pregnancy ● Perform clinical pelvimetry [evaluation of bony pelvis] to determine the adequacy of the bony structures ● Calculate the estimated date of birth ● Provide health education to adolescents, women and families about normal pregnancy progression, danger signs and symptoms, and when and how to contact the midwife. ● Take a specific history and maternal vital signs in labor. ● Perform a focused physical examination in labor ● Perform a complete abdominal assessment for fetal position and descent time and assess the effectiveness of uterine contractions. ● Perform a complete and accurate pelvic examination for dilatation, effacement, descent, presenting part, position, status
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		<p>of membranes, and adequacy of pelvis for birth of baby vaginally.</p> <ul style="list-style-type: none"> ● Monitor progress of labor using the partograph or similar tool for recording. ● Provide physical and psychological support for woman and family and promote normal birth. ● Facilitate the presence of a support person during labor and birth. ● Provide adequate hydration, nutrition and non-pharmacological comfort measures during labor and birth ● Provide pharmacologic therapies for pain relief during labor and birth (in appropriate birth settings) ● Provide for bladder care including performance of urinary catheterization when indicated ● Promptly identify abnormal labor patterns and initiate appropriate and timely intervention and/or referral. ● Stimulate or augment uterine contractility, using non-pharmacologic agents ● Stimulate or augment uterine contractility, using pharmacologic agents (inappropriate birth settings) ● Administer local anesthetic to the perineum when episiotomy is anticipated, or perineal repair is required ● Perform an episiotomy if needed ● Perform appropriate hand manoeuvres for a vertex birth ● Perform appropriate hand manoeuvres for face and breech deliveries ● Clamp and cut the cord ● Institute immediate, life-saving interventions in obstetrical emergencies (e.g., prolapsed cord, mal presentation,
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		<p>shoulder dystocia, and fetal distress) to save the life of the fetus, while requesting medical attention and/or awaiting transfer</p> <ul style="list-style-type: none"> ● Manage a cord around the baby's neck at birth ● Support expectant (physiologic) management of the 3rd stage of labor ● Conduct active management of the 3rd stage of labor, following most current evidence-based protocol ● Inspect the placenta and membranes for completeness ● Perform fundal massage to stimulate postpartum uterine contraction and uterine tone ● Provide a safe environment for mother and infant to promote attachment (bonding) ● Estimate and record maternal blood loss ● Inspect the vagina and cervix for laceration repair an episiotomy if needed ● Repair 1st and 2nd degree perineal or vaginal lacerations ● Manage postpartum bleeding and hemorrhage, using appropriate techniques and uterotonic agents as indicated. ● Prescribe, dispense, furnish or administer (however authorized to do so in the jurisdiction of practice) selected, life-saving drugs (e.g., antibiotics, anticonvulsants, antimalarials, antihypertensives, antiretrovirals) to women in need because of a presenting condition ● Perform manual removal of placenta ● Perform internal bimanual compression of the uterus to control perform aortic compression
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		<ul style="list-style-type: none"> ● Identify and manage shock ● Insert intravenous line, draw blood for laboratory testing ● Arrange for and undertake timely referral and transfer of women with serious complications to a higher level health facility, taking appropriate drugs and equipment and arranging for a companion care giver on the journey, in order to continue giving emergency care as required ● Perform adult cardio-pulmonary resuscitation. ● Take a selective history, including details of pregnancy, labor and birth. ● Perform a focused physical examination of the mother ● Provide information and support for women and/or their families who are bereaved (maternal death, stillbirth, pregnancy loss, neonatal death, congenital abnormalities). ● Assess for uterine involution and healing of lacerations and/or repairs. ● Initiate and support early breastfeeding (within the first hour). ● Teach mothers how to express breast milk, and how to handle and store expressed breast milk. ● Educate mother on care of self and infant after childbirth including signs and symptoms of impending complications, and community-based resources. ● Educate a woman and her family on sexuality and family planning following childbirth provide family planning services concurrently as an integral component of postpartum care.
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		<ul style="list-style-type: none"> ● Provide appropriate and timely first-line treatment for any complications detected during the postpartum examination (e.g., anemia, hematomas maternal infection), and refer for further management as necessary. ● Provide emergency treatment of late post-partum hemorrhaged, and refer if necessary. ● Assisting in performing manual vacuum aspiration of the uterus for emergency treatment of late post-partum hemorrhage (for specific cases). ● Give appropriate care including kangaroo mother care to the low birth weight baby and arrange for referral if potentially serious complications arise, or very low birth weight. ● Perform a screening physical examination of the newborn for conditions incompatible with life. ● Perform a gestational age assessment. ● Position infant to initiate breast feeding within one hour after birth and support exclusive breastfeeding. ● Educate parents about danger signs in the newborn and when to bring infant for care. • Take an initial and ongoing history each antenatal visit • Perform a physical examination and explain findings to the woman • Take and assess maternal vital signs including temperature, blood pressure, pulse • Assess maternal nutrition and its relationship to foetal growth; give appropriate advice on nutritional requirements of pregnancy and how to achieve them. • Perform a complete abdominal assessment including measuring fundal height, lie, position, and presentation • Assess fetal growth using manual measurements. • Evaluate fetal growth, placental location, and amniotic fluid volume, using
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		<p>ultrasound visualization and measurement (if equipment is available for use)</p> <ul style="list-style-type: none"> • Listen to the fetal heart rate; palpate uterus for fetal activity and interpret findings • Monitor fetal heart rate with doppler (if available). • Perform a pelvic examination, including sizing the uterus, if indicated and when appropriate during the course of pregnancy • Perform clinical pelvimetry [evaluation of bony pelvis] to determine the adequacy of the bony structures. • Calculate the estimated date of birth. • Provide health education to adolescents, women and families about normal pregnancy progression, danger signs and symptoms, and when and how to contact the midwife • Teach and/or demonstrate measures to decrease common discomforts of pregnancy • Provide guidance and basic preparation for labor, birth and parenting. • Identify variations from normal during the course of the pregnancy and institute appropriate first-line independent or collaborative management based upon evidence-based guidelines, local standards and available resources for: <ul style="list-style-type: none"> Low and or inadequate maternal nutrition Inadequate or excessive uterine growth, including suspected oligo- or Polyhydramnios, molar pregnancy, Elevated blood pressure, proteinuria, presence of significant oedema, severe frontal headaches, visual changes, epigastric pain associated with elevated blood pressure • Vaginal bleeding
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		<ul style="list-style-type: none"> • Multiple gestation, abnormal lie/malpresentation at term • Intrauterine fetal death • Rupture of membranes prior to term • HIV positive status and/or aids • Hepatitis B and C positive • Prescribe, dispense, furnish or administer (however authorized to do so in the jurisdiction of practice) selected, life-saving drugs (e.g., antibiotics, anticonvulsants, antimalarials,
<p>Pediatric Rotation: 2months</p> <ul style="list-style-type: none"> ❖ 2 Weeks Pediatric ER ❖ 2Weeks Pediatric Ward ❖ 2 Weeks Pediatric Intensive Care Unit ❖ 2 Weeks Pediatric Neonatal Intensive Care Unit (NICU) 	<p>At the end of the clinical rotation the students will be able to:</p> <p>Provide competent care to children during health and illness from birth to adolescence.</p>	<ul style="list-style-type: none"> • Take complete history of the child. • Follow universal infection control precautions. • Perform physical examination for every child correctly and completely. • Check and record vital signs (temperature, pulse, respiration, BP). • Perform physical care such as bathing, oral care and nail care. • Assist with various investigations (specimens for urinalysis, stool and throat culture). • Prepare the equipment and children for any procedure. • Prepare the child for breast feeding and formula feeding. • Provide naso-gastric tube feeding. • Administer medications to the child as doctor order. • Provide health education to the mother as well as child when needed. • Provide high quality nursing care using nursing process for common serious childhood illness (respiratory, GIT, endocrine, blood disease, etc) • Review and identify basic principles of critical nursing care in the intensive care unit.
<p>Critical Care Rotation: 2 months</p> <ul style="list-style-type: none"> ❖ 2 Weeks Emergency room ❖ 2 Weeks 	<p>At the end of the internship program the students will perform and apply basic</p>	<ul style="list-style-type: none"> • Review and identify basic principles of critical nursing care in the intensive care unit. • Assess the patient's condition in the identification of a critical care nursing situation. • Perform basic critical nursing care

<p>intensive care unit (ICU)</p> <p>❖ 4 Weeks Coronary Care Unit (CCU)</p>	<p>critical nursing care in the intensive care unit.</p> <p>At the end of completion of internship year, the student will be able to demonstrate an expert skill in prioritization, organization and time management skills in delivery of nursing care to a patients with disorders of the cardiovascular system.</p>	<p>procedures in assisting airwaymanagement such as assisting and providing care in the insertion and care of airway tube, assisting physician in the invasive and non-invasive in mechanical ventilation including care and weaning.</p> <ul style="list-style-type: none"> • Demonstrate and perform technical skills in the management and care of patients with central lines and other cath lab devices. • Learn to interpret arterial blood gas measurements. • Perform nursing care of patients with (CSF, HF, COPD, RF, Trauma, DKA, Burn) • Perform nursing management care for patients receiving oxygen therapy, i intermittent positive pressure breathing, nebulizer therapy, incentive spirometry and chest physiotherapy • Develop technical skills in dealing with advanced technology in critical care setting. • Communicate effectively with patients and family members and colleagues regarding patient’s care. • Teach internship students on practicing nursing care within legal boundaries. • Differentiate normal and abnormal pathological changes related to cardiac diseases for determine priorities to provide basic nursing care. • Review the patients problems based on nursing history, physical assessment and the results of the diagnostic tests. • Complete reports and assessments, and collect data in a timely manner to the appropriate clinical site staff. • Demonstrate clinical judgment and critical thinking skills in monitoring the client with alteration in diagnostic evaluation.(monitor hemodynamic, oxygenation, blood chemistry and acid base balance.). • Demonstrate competency in recognizing and interpretation of life threatening arrhythmias, unstable /deteriorating
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		<p>patients signs and symptoms, and their management.</p> <ul style="list-style-type: none"> • Administer cardiac medication as prescribed. • Integrate the knowledge from nursing science and utilize the nursing process to provide safe patient care in all cardiac conditions. • Demonstrate technical skills in dealing with advanced technology in cardiac care setting. • Document patient care provided accurately and completely according to clinical site protocols. • Enhance communication skills with patients, families, coworkers and other members of the health care team.
<p>Administration Posting: 1month</p> <ul style="list-style-type: none"> ❖ 2 Weeks Nursing Office ❖ 2 Weeks Infection Control Unit/ Quality Department 	<p>At the end of internship training, the interns are expected to;</p> <ul style="list-style-type: none"> • Demonstrate the role of head nurse/ staff nurse in the different wards/units. • Construct staff development programs to the staff • Demonstrate leadership and management skills in the care of a group of clients in hospital setting • Apply concepts of health care and nursing practice and the nurses' responsibilities for personal and professional growth • Develop the use of skill in leadership and management and to have a continued 	<p>a. Interns make sure that the patient's total needs are met by utilizing the five steps of nursing process in the management of patients care</p> <ul style="list-style-type: none"> • Assessment • Planning • Implementation • Evaluation • Staff Management <ul style="list-style-type: none"> a. Staff performance appraisal b. Initiation of new staff c. Staff utilization d. Time schedule e. Patient assignment f. Staff supervision g. Staff development • Unit Management <ul style="list-style-type: none"> • Transcription of medical prescription • Maintenance of records and reports • Maintenance of supplies and equipment

	<p>responsibility for self-directed learning.</p> <ul style="list-style-type: none"> • Maintains a positive and enthusiastic image as a model to subordinates in the clinical setting. • Demonstrate and communicates sincere respect, concern, trust, and a sense of belongingness. • Serves as a role model by providing nursing care that meets or exceeds accepted standards of care. • Demonstrate creativity in identifying alternatives to problems and to become sensitive to timing in proposing planned change. 	
<p>Special Area 1 month 4 Weeks at Psychiatric Hospital Or as per request of the students Clinical elective shall be undertaken in any of the clinical rotation areas in the same hospital or any authorized government hospitals</p>	<p>Elective Posting</p>	<p>Repeat all procedure as per the elective areas</p>

*Ex: provides information technology ,equipment ,laboratories ,halls ,housing ,learning sources ,clinics etc.

**Ex: Criteria of the training institution or related to the specialization, such as: safety standards, dealing with patients in medical specialties, etc.

b. Decision-making procedures for identifying appropriate locations for field experience

Area of choice (Elective): Following successful completion of the four years in the undergraduate nursing program, the student must spend 52 weeks of the hospital based internship in a recognized hospital that can offer suitable training areas to meet the objectives of the internship program.

The selected hospital for nursing interns must involve the following criteria:

- The hospital should be governmental or Ministry of Health Hospitals
- The hospital must have an education and training unit/department
- The hospital must involve all the general care and critical care units to be able for the interns to complete all the clinical rotations
- The hospital should be accredited either JCI or CBAHI and promote compliance with regulations, statutes, and accreditation requirements
- The hospital should be emphasizing a safe environment with high standard of safe and effective practice setting.
- The hospital should be meet the objectives of the training for our students and interns to gain practical experience
- The hospital must conduct training courses in order to improve the staff. Or encourage professional self-development.

2. Supervisory Staff

a. Selection of Supervisory Staff

Selection Items	Field Supervisor	Teaching Staff
Qualifications	Training Coordinator/ Nurse Manager/ Head Nurse / Senior Staff Nurses/ Nurse Technician with M.Sc Nursing or B.Sc Nursing qualification will be the supervisors of internship program.	The college of nursing faculty with the qualification of Ph.D. & M.Sc. Nursing is eligible for supervising the interns.

<p>Selection Criteria</p>	<p>Hospital Training Department selects the staff for field supervision based on the terms & conditions of the Ministry of Health of Saudi Arabia.</p>	<p>Dean, Vice Dean & Head of the Department will be selecting the faculty members as per the norms & conditions of the Northern Border University and Ministry of Education.</p> <p>Facilitate Learning Environment</p> <ul style="list-style-type: none"> •Unit Orientation •Supervision of Internship students •Observation & Evaluation of Procedures by using Checklist •Conduct Case discussion/ group discussion/ bedside clinics/ Nursing Care Conference/ •Maintenance of Intern's Evaluation Records •Encourage to participate in In-service Education Programs •Guide Research activities of Internship Students. •Daily Evaluation
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b. Qualification and Training of Supervisory Staff

(Including the procedures and activities used to qualify and train the supervisory staff on supervising operations, implementing training activities, the follow-up and evaluation of students, etc.)

Qualification:

Field Supervisor:

Training Coordinator/ Nurse Manager/ Head Nurse / Senior Staff Nurses/ Nurse Technician with M.Sc Nursing or B.Sc Nursing qualification will be the supervisors of interns.

Teaching staff: The College of nursing faculty with the qualification of Ph.D.

& M.Sc. Nursing is eligible to supervise the interns. The College of nursing provides the training procedures to the supervisory, so they understand their responsibility. Senior supervisory mentoring the new supervisory in how to follow-up and evaluate the interns.

Training of supervisory staff (Hospital staff & Teaching Faculty)

- ❖ Planning Interns Learning Experiences.
- ❖ Training on administrative work to advise the students in selecting their hospital
- ❖ Preparation of Internship Rotation according to the objectives & requirements of the Internship program.
- ❖ Organizing and Conducting orientation program for the field staff and teaching faculty on the internship program
- ❖ Preparation of Logbook, Course specification, Course minutes, Evaluation criteria, checklist, uniform, and leave form for the internship program.
- ❖ Conducting Internship meetings for the commencement of the Internship Program
- ❖ Organize workshops on internship supervision, logbook, checklist, evaluation process, etc.
- ❖ How to facilitate an effective learning environment for an intern.
- ❖ Organizing preparation class for Saudi Nursing Council Licensure Examination (SNLE)
- ❖ Conducting SNLE preparation examination at college
- ❖ Observation & Evaluation of procedures
- ❖ Hospital and Unit Orientation to the staff

Activities of Internship & Training Unit for Interns

- ❖ Collecting Internship request letters from interns for their preference for an internship at the Arar hospitals or outside the Arar city.
- ❖ Organizing Orientation program for Internship students
- ❖ Organizing training courses for the students to pass the (SNLE)
- ❖ Briefing on Logbook- which includes vision, mission, learning objectives, Clinical areas, evaluation procedures, nature of leave, and rules & regulations of the Internship program.
- ❖ Demonstration of procedures
- ❖ Giving Feedback after performance evaluation of Internship students.

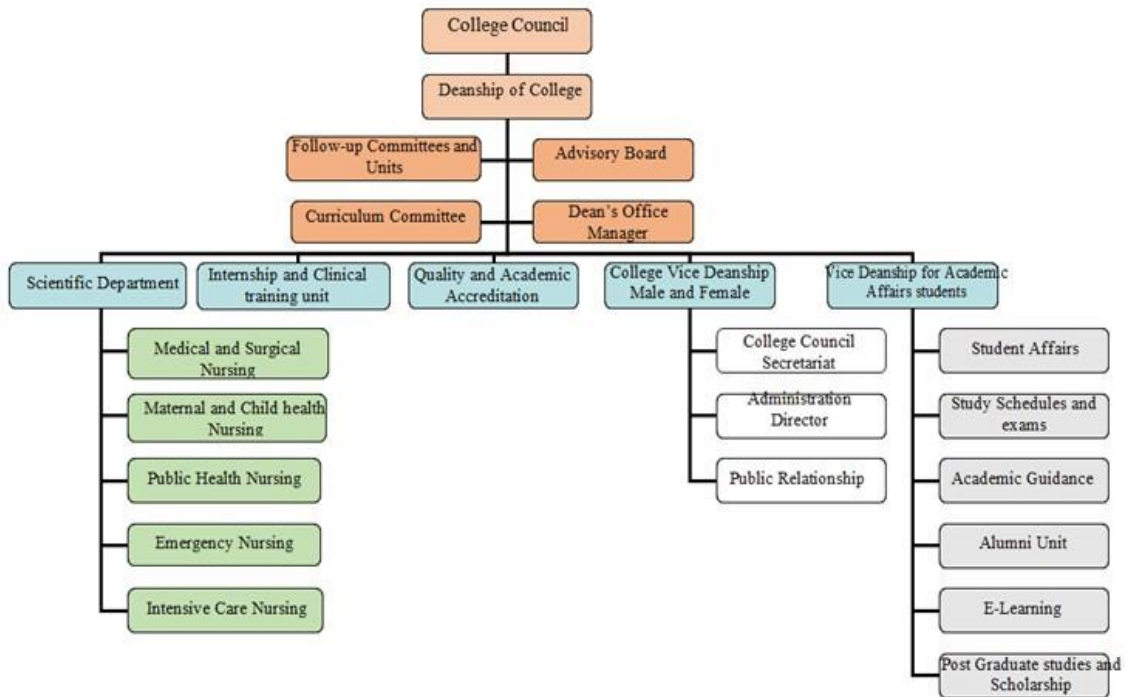
3. Responsibilities

a. Field Experience Flowchart for Responsibility

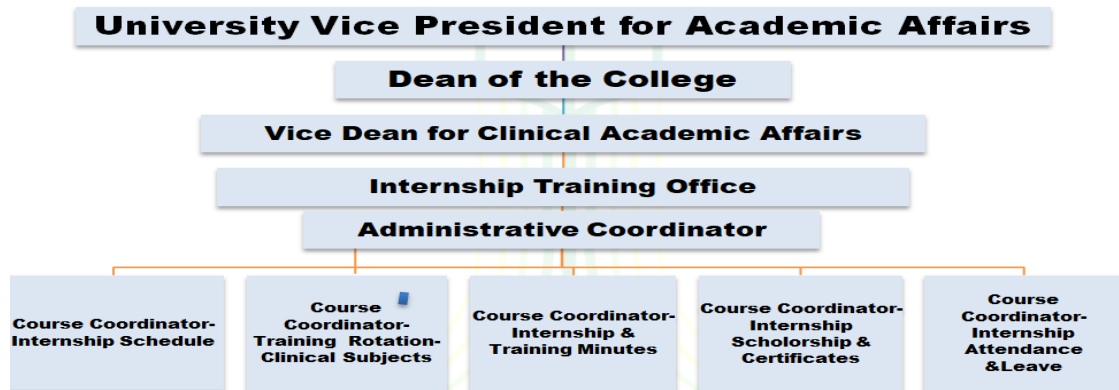
including units, departments, and committees responsible for field experience, as evidenced by the relations between them.



Organizational structure of the College



ORGANIZATIONAL STRUCTURE OF INTERNSHIP & TRAINING UNIT



b. Distribution of Responsibilities for Field Experience Activities

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
Selection of a field experience site	<p>The College will select the field experience site as per the following requirement</p> <p>The hospital should be governmental or Ministry of Health Hospitals. The hospital must have an education and training unit/department. The hospital must involve all the general care and critical care units to be able for the interns to complete all the clinical rotations. The hospital should be accredited either JCI or CBAHI and promote compliance with regulations,</p>	<ul style="list-style-type: none"> • Planning Interns Learning Experiences & arranging appropriate supervision. • Obtaining Internship Hospital permission for inside & outside campus. • Plan Various Learning Experiences for the students • Organize learning experience. • Getting permission from the each concerned hospitals before sending to the Internship students. • Communicate with all field sites for getting permission. • Preparation of Internship Rotation • Giving Feedback after 	<p>Collecting Internship request letter from interns for their preference in doing internship at Arar campus or Outside Arar campus.</p> <p>Attends Orientation program for Internship: Logbook- which includes vision, mission, learning objectives, Clinical areas, and evaluation procedures, nature of leave and rules & regulations of Internship program.</p> <p>Demonstration of procedures to meet the logbook requirements.</p>	<p>Providing facilities for field training.</p> <p>Organize and Conduct Orientation Program for the Interns.</p> <p>Providing Unit Orientation.</p> <p>Organize and Conducting orientation program for the field staff.</p> <p>Supervision of interns.</p> <p>Maintaining attendance & leave for the Interns.</p> <p>Conducting Internship meetings.</p> <p>Facilitate Learning Environment.</p> <p>Demonstration of procedures.</p>	<p>Organize and Conduct Orientation Program for the Interns.</p> <p>Providing Unit Orientation.</p> <p>Supervision of interns.</p> <p>Maintaining attendance & leave for the Interns.</p> <p>Conducting Internship meetings.</p> <p>Demonstration of procedures.</p> <p>Observation & Evaluation of procedures.</p> <p>Observation & Evaluation of Procedures by using Checklist.</p> <p>Conduct Case discussion/group discussion/ bedside clinics/</p>

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
	<p>statutes, and accreditation requirements.</p> <p>The hospital should be emphasizing a safe environment with high standard of safe and effective practice setting.</p> <p>The hospital should be meet the objectives of the training for our students and interns to gain practical experience.</p> <p>The hospital must conduct training courses in order to improve the staff or encourage professional self-development.</p>	<p>Performance evaluation of Internship students.</p> <ul style="list-style-type: none"> Preparation of Logbook, Course specification, Course minutes Observation & Evaluation of Procedures by using Checklist. Conduct Case discussion/ group discussion/ bedside clinics/ Nursing Care Conference/ Problem Based Learning Giving Feedback after Performance evaluation of Internship students. 	<p>Students receives feedback from the supervisors and correct their mistakes</p>	<p>Observation & Evaluation of procedures.</p> <p>Preparation of immediate environment for providing comprehensive care to the patients.</p> <p>Students obeying all rules & regulations of the hospitals.</p> <p>Preparation of immediate environment for providing comprehensive care to the patients.</p> <p>Students obeying all rules & regulations of the hospitals</p>	<p>Nursing Care Conference/ Problem Based Learning.</p> <p>Preparation of environment for providing comprehensive care to the patients.</p> <p>Students obeying all rules & regulations of the hospitals</p>
Selection of supervisory staff	Teaching faculty with the qualification of Ph.D. & M.Sc.	University Human Resource & Management	After successful completion of the four	M.Sc Nursing Post Graduates	Graduates those who are working as Training

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
	<p>Nursing Post Graduates were supervising the interns.</p> <p>University Human Resource & Management Department & Dean, Vice Dean & Head of the Department were selecting the faculty members as per the norms & conditions of the Northern Border University and Ministry of Education.</p>	<p>Department & Dean, Vice Dean & Head of the Department were selecting the faculty members as per the norms & conditions of the Northern Border University and Ministry of Education.</p>	<p>years in the undergraduate nursing program, the student must spend 52 weeks of the hospital-based internship in a recognized hospital that can offer suitable training areas to meet the objectives of the internship program.</p>	<p>or B.Sc Nursing Graduates those who are working in the hospitals were selecting for internship supervision .</p>	<p>Coordinator/ Nurse Manager/ Head Nurse / Senior Staff Nurses/ Nurse Technicians were supervising our interns. Hospital Training Department is selecting the staff for field supervision. Based on the terms & conditions of the Ministry of Health of Saudi Arabia.</p>
Provision of the required equipment	<p>Department head will give instructions to the field staff, teaching faculty and interns towards safe utilization of required equipment. The</p>	<p>The teaching faculty coordinates with the hospital training coordinator to make sure that all equipment is available in the training areas.</p>	<p>Interns utilize the equipment available in the hospital.</p>	<p>Training coordinator of the organizations will give instructions to the field staff, teaching faculty and</p>	<p>The field staff coordinates with the hospital training coordinator to make sure that all equipment</p>

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
	interns utilize the equipment available in the hospital.			interns towards safe utilization of required equipment. The interns utilize the equipment available in the hospital.	are available in the training areas.
Provision of learning resources	<p>Facilitate Learning Environment to the Internship students to attain all their learning objectives.</p> <p>Organize learning Resources.</p> <p>Arar Campus</p> <p>1.Prince Abdulaziz Bin Mussad Hospital</p> <p>2.Arar Maternity Hospital</p> <p>3. North Medical Tower Hospital, Arar</p> <p>4. Arar Cardiac Centre</p> <p>Outside Arar Campus</p> <p>1.King Fahad Hospital, Dammam</p> <p>2.General Hospital Turaif</p> <p>3.General Hospital, Sakkaka</p>	<ul style="list-style-type: none"> Facilitate Learning Environment to the Internship students to attain all their learning objectives. Organize learning Resources Plan Various Learning resources for the students Clinical Discussion Nursing Care conference Bedside Clinic Nursing Rounds Clinical Teaching / Ward Teaching Discussion on topics related to SNLE 	Students have to make use of the resources available in the hospitals.	Training organizations make sure that all learning resources are available to meet the learning outcomes of the internship program. Utilize Learning Environment at different hospitals like <u>Arar Campus-North Medical Tower, Prince Abdulaziz Musaad Bin Hospital, Arar Maternity Hospital Ameer Hospital</u> :(Female /	Field supervisors will ensure that all learning resources effectively utilized by the interns. Ministries of health hospitals are having all the required facilities by means of field site or clinical areas with specialties and super specialty facilities.

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
		<ul style="list-style-type: none"> Brain Storming 		Male Medical ward/ Female Surgical Ward/ Intensive Care Unit, Operation Room, & Emergency Room. •Maternity Hospital- Emergency Room, Antenatal & Postnatal, Delivery Room, OB—ICU Pediatric Department - Emergency, Pediatric Ward, Pediatric Intensive Care Unit, Neonatal ICU North Medical Tower with Female / Male Medical ward/ Female Surgical Ward/ Intensive Care Unit, Operation Room, & Emergency	

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
				Room. Northern Border University Health clinic	
Ensuring the safety of the site	<ul style="list-style-type: none"> College of Nursing provides orientation on safety precautions, and awareness on ethical, legal responsibilities of the interns in the hospital. The Internship Logbook contains all safety precautions, and awareness on ethical, legal responsibilities of the interns in the hospital. Interns will follow the biohazard waste disposal as per hospital policy. Internship & Training unit will organize teaching sessions on Environmental and Safety Lectures, Fire 	<ul style="list-style-type: none"> During supervision, the teaching faculty will ensure that the interns follow safety precautions. Provides awareness on ethical, legal responsibilities of the interns. Use of Personal Protective Measures Environmental Safety Precautions. Fire & Safety Measures Check the vaccination status & safety measures of the students. Plan vaccination program for interns & provision of adequate safety equipment. Interns will 	<p>Always students have to wear PPE kit gloves, gown & mask. If any communicable disease wear PPE kit. Use of Personal Protective Measures</p> <p>Environmental Safety Precautions Fire & Safety Measures</p> <p>Check the vaccination status & safety measures of the students.</p> <p>Interns will follow the biohazard waste disposal as per hospital policy. Interns attend all</p>	<p>Training institutions will provide safety precautions to the students, Providing awareness on ethical, legal responsibilities of the interns. Taking the vaccines status & safety measures of the students.</p> <p>•Interns will follow the biohazard waste disposal as per hospital policy. Interns attend all training in relation to safety issues like biohazard waste disposal, infection control practices.</p> <p>Interns attend all training in relation to safety issues like biohazard waste disposal, infection control practices.</p> <p>• Field staff</p>	<p>Field staff supervise the interns, on safety precautions followed by the interns... Provides awareness on ethical, legal responsibilities of the interns. Plan vaccination schedule & provision of adequate safety equipment.</p> <p>•Interns will follow the biohazard waste disposal as per hospital policy. Interns attend all training in relation to safety issues like biohazard waste disposal, infection control practices.</p> <p>• Field staff</p>

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
	Drill and Disaster Drill Lectures, Code Protocol/crash cart, Infection Control Lecture	<p>follow the biohazard waste disposal as per hospital policy.</p> <ul style="list-style-type: none"> Evaluate & modify safety measures Teaching faculty will organize teaching sessions on Environmental and Safety Lectures, Fire Drill and Disaster Drill Lectures, Code Protocol/crash cart, Infection Control Lecture 	<p>training in relation to safety issues like biohazard waste disposal, infection control practices.</p> <ul style="list-style-type: none"> Internship students will attend teaching sessions on Environmental and Safety Lectures, Fire Drill and Disaster Drill Lectures, Code Protocol/crash cart, Infection Control Lecture 	<p>control practices.</p> <ul style="list-style-type: none"> Training organizations will organize teaching sessions on Environmental and Safety Lectures, Fire Drill and Disaster Drill Lectures, Code Protocol/crash cart, Infection Control Lecture 	<p>will organize teaching sessions on Environmental and Safety Lectures, Fire Drill and Disaster Drill Lectures, Code Protocol/crash cart, Infection Control Lecture</p>
Commuting to and from the field experience site	College will not provide any transportation facilities for Interns.	Teachers are also using their own transportation system for going to internship supervision at hospitals	Using Student's own transportation system.	Training organization will not providing any transportation facilities.	Field staff are also using their own transportation system.
Provision of support and guidance	College is always providing support to the interns. Internship & Training units give guidance & support when	The college faculty provides support and guidance during supervision to develop skills	Interns will attend Internship orientation program. During orientation	Training hospitals are also conducting orientation program for effective	The hospital staff provide support and guidance during supervision

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
	needed.	and competence in patient care. They also provide career guidance and counselling.	program teaching faculty give clear instructions on internship program to prevent medical error and reduce stress.	and smooth internship training.	to develop skills and competence in patient care.
Implementation of training activities (duties, reports, projects ,)	<ul style="list-style-type: none"> College is delegating the responsibility to the staff to complete their tasks, assignments, reports, and projects. Collaborates with the affiliating hospitals and obtain permission for the internship training. Internship & training units prepares & send the clinical rotation plan, their requirement, , activities & logbook. Conduct orientation program to the interns & supervising teaching 	<p>Prepares rotation plan & obtain permission from the affiliated hospitals for internship training program. Organize & participate internship orientation program. Supervision & Evaluation of required student's tasks, reports.</p> <p>Demonstration of procedures. Provide Adequate Teaching learning activities. Orient about learning outcomes. Planning, implementation & evaluation of intern's</p>	<p>Interns must attend the orientation program. As per the logbook students have to finish all the required student's tasks, assignments, reports.</p> <p>The Interns should follow the policies, procedures, rules & regulations of the hospitals. Interns must develop a sense of responsibility for their required roles. Providing</p>	<p>Conduct orientation program on policies & procedures of the hospitals. Arrange hospital tour to different clinical areas of the hospital. Arrange orientation program for the internship supervisors. Training hospitals follow the Internship Logbook provided by the College.</p> <p>Training coordinators supervise the students to complete</p>	<p>Attend the orientation program on internship training.</p> <p>Field Training staff follow the Internship Logbook provided by the College.</p> <p>Field staff supervises the students to complete their training activities like task, duties, reports and assignments.</p> <p>Supervisors evaluate the intern's performance & provide feedback to them.</p>

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
	faculty. • Orientation program includes:- learning outcomes, attendance, duration of training program, responsibilities, logbook requirement, leave policies, dress code, expected behaviour, assessment & evaluation methods, rules & regulations of the training hospitals.	performance. Providing experiences for the students to achieve the desired objectives.	Comprehensive Nursing care to the Patients • Interns must respect the rights of the patients. Interns must achieve the desired objectives of the internship program.	their training activities like task, duties, reports and assignments. Supervisors evaluate the intern's performance & provide feedback to them. Ensure the Interns follow the policies, procedures, rules.	
Follow up on student training activities	At the end of the internship program, department will see the overall performance of the interns, if the performance is satisfactory, the college will provide graduation & internship certificate to the interns. If it is not satisfactory the interns must compensate their	Evaluate intern's performance, completion rate of logbook procedures, number & nature of leaves taken by the interns, percentage of marks in each clinical areas and overall performance of the interns. If the students have any problem or	Utilize all field site resources to carryout learning activities to develop competence in nursing skills. Perform procedures as per logbook & complete it. Receive feedback from the both	Promote student's training & learning activities. Plan for student learning activities. Do periodical evaluation of the training staff.	Evaluate intern's performance, completion rate of logbook procedures, number & nature of leaves taken by the interns, percentage of marks in each clinical areas and overall performance of the interns.

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
	<p>duties and complete their educational requirement.</p> <p>The staff send feedback of the interns to the training department</p>	<p>issues help them to correct or problems. Providing feedback to the students.</p> <p>Evaluate the skills of the interns by using procedure check list for each area.</p>	<p>teachers and field staff. supervisors. & repeat the skills if it is not satisfactory .</p>		<p>If the students have any problem or issues help them to correct their problems.</p> <p>Providing feedback to the students.</p>
Adjusting attendance and leave	<p>Department head give instructions to the teaching faculty & field staff to maintain attendance of the interns.</p> <p>Each area the interns should have minimum 85% of attendance.</p> <p>The interns can avail different nature of leaves like education leave: 5 days, Sick leave: 3 days, Emergency Leave: 3 Days, Regular holidays: 10 days.</p> <p>Meet 40 working hours per week (Sunday to Thursday).</p>	<p>The teaching staff monitors the intern's attendance & ensures they have 85% of the attendance in each clinical area of the posting.</p> <p>If the student absent more than 4 days in that area the intern has to compensate the absent hours.</p> <p>The intern students must obtain 60% of evaluation percentage in each area.</p> <p>Interns are expected to stay</p>	<p>Interns must report to the field sites at correct time.</p> <p>An intern is entitled to have a maximum 3 days of emergency leave during the internship year. Not allowed to merge more than two emergency days continually. An intern should contact the hospital</p>	<p>Report to the field sites at correct time. Monitor and maintain the attendance of the interns in collaboration with the field training staff and teaching faculty of the college.</p> <p>Follow up the interns having attendance shortage for necessary actions.</p>	<p>Check and maintain the attendance in collaboration with teaching staff. Supervise the interns and maintain the attendance.</p> <p>Check the attendance and follow up for necessary actions</p>

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
		<p>in the department assigned during their posting hours. If any students who are not found in their departments, their attendance will be marked as absent.</p> <p>The intern students will be evaluated by the Nurse supervisors according to the daily performance in logbook for each area.</p>	<p>coordinator immediately after return to provide request.</p> <p>The intern is entitled to absent due to illness for a maximum 3 days during the entire internship year.</p> <p>An intern is allowed to have 5 days educational leave to attend or participate in symposia, workshops, or conferences except in area have 2 weeks training within KSA only.</p> <p>Request for attendance must be submitted in advance to hospital coordinator</p>		

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
			<p>and faculty supervisor.</p> <p>If intern need more than three days as sick leave, it must be compensate</p> <p>A medical report should be attached with sick leave request and must be submitted to the office of Internship supervisor.</p> <p>Maximum of (30) days is allowed for maternity leave but should be compensated at the end of the internship year. The maternity leave may start on the day of</p>		

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
			delivery or before if there is a medical recommendation.		
Assessment of learning outcomes	<p>The department is gives instructions to the field staff & teaching staff about assessment of learning outcomes.</p> <p>At the end of the internship program, department will see the overall performance of the interns, if the performance is satisfactory, the college will provide graduation & internship certificate to the interns.</p> <p>If it is not satisfactory the interns must compensate their duties and complete their educational requirement.</p>	<p>Student learning outcomes will be evaluated by following methods:- Daily Performance evaluation sheet, Performance of procedures, Completion of procedures in the logbook. Evaluation of the student performance according to the checklist. Plan and implement appropriate evaluation methods. Make sure that student attains their learning outcomes at the end of the posting.</p> <p>Evaluate intern's performance, completion rate of logbook procedures, number & nature of leaves taken by the interns,</p>	<p>Interns must do the clinical procedures as per the log book under the supervision of teachers and the concerned clinical Supervisors . Utilize all field site resources to carryout learning activities. Perform procedures as per logbook & complete it. Receive evaluation marks from both teachers and field staff.</p>	<p>Training Organizations will provide facilities for the students to attain the learning outcomes. Plan, implement & evaluate the interns learning activities. Perform periodical evaluation to the staff.</p>	<p>Student learning outcomes will be evaluated by following methods:- Daily Performance evaluation sheet, Performance of procedures, Completion of procedures in the logbook. Evaluate intern's performance , completion rate of logbook procedures, number & nature of leaves taken by the interns, percentage of marks in each clinical areas and overall performance of the interns.</p>

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
		<p>percentage of marks in each clinical areas and overall performance of the interns.</p> <p>If the students have any problem or issues help them to correct or problems. Providing feedback to the students.</p>			<p>If the students have any problem or issues help them to correct their problems.</p> <p>Providing feedback to the students.</p>
Evaluating the quality of field experience	<p>Department will describing the evaluation process to the teaching faculty, field staff & interns.</p> <p>Daily evaluation will be done by faculty & field staff. Whether the field experience is adequate to meet the needs of the interns.</p> <p>Conduct evaluation survey on satisfaction of Internship training at the end of the programs for the interns. Conducts survey on internship training program for faculty & training staff.</p>	<p>Teaching faculty will see that the field experience training is good or need any modification. Teaching faculty follow following evaluation sheets:- Daily performance evaluation checklist is used to make sure that the adequate grooming and attitude is followed according to the professional requirement.</p> <p>The students must take the responsibility to demonstrate the nursing care procedures and</p>	<p>Interns will report if they have any problems related to field experience. Student learning activities. Utilize all field site resources to carryout learning activities. Promote student learning activities Plan for student learning activities Evaluate and modify student learning activities periodically</p>	<p>Training organization ensures the good quality field experience and training are organize for the interns. It will help them to meet their educational requirement. Periodically evaluate the field experience training & implements any modification.</p>	<p>Field staff will see that that the field experience training is good or need any modification. Training staff follow following evaluation sheets:- Daily performance evaluation checklist is used to make sure that the adequate grooming and attitude is followed according to the professional requirement.</p> <p>The students must take</p>

Activity	Department or College	Teaching Staff	Student	Training Organization	Field Supervisor
		complete signature from the field training staffs and the concerned supervisory teachers in the log book before finishing concerned area. The faculty obtains feedback from the interns on suggestions, weakness & improvement & takes necessary actions accordingly.			the responsibility to demonstrate the nursing care procedures and complete signature from the field training staffs and the concerned supervisory teachers in the log book before finishing concerned area. The training staff obtains feedback from the interns on suggestions, weakness & improvement & takes necessary actions accordingly.
Others (specify)					

4. Field Experience Implementation

a. Supervision and Follow-up Mechanism

Explain the student Assessment Process

- Final grades for the internship program will be either pass or fail.
- The interns must attain 60% of the evaluation percentage in each area.
- The interns student must attend 85% of the period for training in every area.

- Interns who failed (less than 60%) in the internship year overall evaluation will be required to repeat all or part of the internship rotation as designated by the internship committee without any salary
- Evaluation forms brought to the office of Assistant dean / Internship supervisor and calculate the grades.
- Total evaluation includes 50% of the evaluation marks from teaching faculty & 50% from the field training staff.
- If any interns are doing their internship at outside Arar campus, they have to bring their signed & completed logbook and forms in an officially sealed envelope.
- Every week the intern students will be evaluated by the Teaching faculty and the Field supervisors of the respective areas in the hospital. It will be based on the daily performance of the interns. Interns must perform their procedure as per the logbook. In each clinical area, the interns have list of procedures.
- Procedure check lists will be used for the evaluation. Evaluation sheet will be used by the college faculty and head of the training departments in the hospital.
- Internship Final Grade: A+ (95-100%), A (90-94%), B+85-89%, B 80-84, C+75-79, C70-74, D+65-69, D60-64 & F <60.
- Evaluation of skills by using Checklist.
- Weightage of the Evaluation: Surgical Rotation-2 months :20%, Medical Rotation -2 months:20%, Maternity Rotation-2 months:15%, Pediatric Rotation -2 months:15%, Critical Care Rotation-2 months:20%, Administration-1 month:10% , Total:100%

b. Student Support and Guidance Activities

- Orientation programs by the Internship & Training Unit & Hospitals
- In-service education programs by the training hospital & college
- Saudi Nursing Licensure Examination (SNLE) preparation classes
- Career Guidance & counseling

5. Safety and Risk Management

Potential Risks	Safety Actions	Risk Management Procedures
<ul style="list-style-type: none"> Nosocomial infection Occupational Health hazards in the hospitals like needle stick injury, stress, etc Fire accidents, acid burns, Radiation hazards Falls 	<ul style="list-style-type: none"> Health Checkup Regular Vaccination Use of Personal Protective equipment Universal Precautions COVID*19 Protocol Wearing Mask Social Distancing COVID*19 Vaccination Influenza Vaccination Hepatitis Vaccination Divided the students in to small groups to follow COVID19 precautions in the concerned field experience area Attending Disaster & fire & safety mock drills 	<ul style="list-style-type: none"> Before letting the students to enter for the field site experience the internship coordinator and supervisor must make sure that the students completed their orientation program, vaccination program, and participated in the necessary infection control program as required by the concerned area. Attending Disaster & fire & safety mock drills

G. Training Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
<ul style="list-style-type: none"> Surgical Rotation-2 months :20% Medical Rotation -2 months:20% Maternity Rotation-2 months:15% Pediatric Rotation -2 months:15% Critical Care Rotation-2 months:20% Administration-1 month:10% 	<ul style="list-style-type: none"> Supervisory Staff : Teaching Faculty & Field Training Staff. Teaching faculty:50% of marks Field Staff: 50% of marks Students :- Feed back in each clinical areas Internship satisfaction 	<ul style="list-style-type: none"> Direct Methods Evaluation of skills by using Checklist and meeting the requirement of the logbook in the respective clinical areas. Weightage of the Evaluation: Surgical Rotation-2 months :20% Medical Rotation -2 months:20%

Evaluation Areas/Issues	Evaluators	Evaluation Methods
<ul style="list-style-type: none"> • Total:100% • Effectiveness of training & assessment: - Conduct evaluation survey on satisfaction of Internship training at the end of the programs for the interns. • Conducts survey on effectiveness of internship training program for faculty & training staff. • Extent of achievement of the course learning outcome: - Percentage of Pass rate in Saudi Nursing Licensure Examination (SNLE). • Final Grade obtained by the interns on completion of the internship training. 	<p>Survey</p>	<ul style="list-style-type: none"> • Maternity Rotation-2 months:15% • Pediatric Rotation -2 months:15% • Critical Care Rotation-2 months:20% • Administration-1 month:10% • Total:100% <p>50% of the Evaluation from teaching faculty & 50% from hospital Staff.</p> <p>The total evaluation for 100 marks.</p> <p>100 marks is equally divided among the field experience staff & teaching faculty.</p> <p>50% from the university faculty & 50% from field staff. After collecting the marks from two concerned staffs and adding the marks together, then final mark is calculating for determining the success rate of interns.</p> <ul style="list-style-type: none"> • Indirect Methods: - obtaining survey from the hospital administrators. • Conduct evaluation survey on satisfaction of Internship training at the end of the programs for the interns. • Conducts survey on

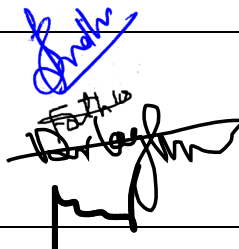

Evaluation Areas/Issues	Evaluators	Evaluation Methods
		<p>effectiveness of internship training program for faculty & training staff.</p> <ul style="list-style-type: none"> Planning to obtain patient Satisfaction survey on survey on quality of care rendered by the interns

Evaluation areas (e.g., Effectiveness of Training and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

Evaluators (Students, Supervisory Staff, Program Leaders, Peer Reviewer, Others (specify)

Assessment Methods (Direct, Indirect)

E. Specification Approval Data

	Name	Signature
Prepared By	Internship Committee Dr.Bindu Bharathi Dr.Fathia Gamal Dr.Taghreed Hussain Ms.Leticia Lopez	
Revised By	Dr.Fadiyah Jadid Alanazi Vice Dean of Academic Affairs & Head of Internship & Training Unit & Northern Border University, Arar, Saudi Arabia	
Approved By Created on 18/9/2022 22/2/1443	The College council	